

LAKE COUNTY PARKS & RECREATION

Job Description

Position Title: Maintenance Manager
Park Location: Deep River Waterpark
Division: Recreation & Special Facilities
Supervisor: Operations Manager
Classification: Exempt
Salary: \$47,721

Primary Responsibilities: Responsible for the operation and maintenance of park's physical plant, including but not limited to pools, buildings, grounds, HVAC and waste management.

Essential Functions of the Job: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- * Provides exceptional customer service to park visitors in a courteous, friendly, tactful manner.
- * Works with the management team in the hiring, training, and development of park staff.
- * Monitors and maintains slides, piping, concrete, buildings-exterior and interior, mechanical systems, shower towers, drinking fountains and wave equipment.
- * Maintains and operates all pool equipment and systems, including water chemistry to meet state regulations.
- * Responsible for maintenance of grounds, including but not limited to trees, shrubs, landscape beds and hard surfaces.
- * Monitors chemical, janitorial and maintenance supply inventories and places orders as needed.
- * Responsible for ice plant, ice rink and snow removal during skating season.
- * Acts as duty manager as required and assigned.
- * Enforces established policies and procedures, supervises and trains maintenance staff.
- * Conducts orientation program for new employees.
- * Ensures schedules are generated and issued to summer seasonal maintenance staff.
- * Assists with the supervision of waterpark staff in the absence of the supervisor.

Knowledge, Skills, Abilities:

- * Ability to plan, organize and direct the work of subordinates.

- * Knowledge of waterpark mechanical and maintenance, electrical, computer, and process equipment (HVAC, electrical, filtration, etc.).
- * Knowledge of general park maintenance and operations.
- * Ability to work effectively with subordinates, co-workers, community organizations and the general public.
- * Must have knowledge of general operational safety rules and procedures.

Qualifications: Bachelor's degree from an accredited university with an emphasis in Park Management, Sports Management, Aquatics, Mechanical Engineering or an equivalent field. Three years' experience may be substituted for each year of education.

Licensing & Certifications: Valid Indiana Driver's License. Must possess a current Aquatic Facility Operator (AFO) certificate or a current Certified Pool Operator (CPO) certificate.

Work Environment: This is a full-time position and hours of work and days are generally 8:00 a.m. to 4:00 p.m. Monday through Friday except during the operational season. During seasonal operations, hours and days may be anywhere from 7:00 a.m. to 11:00 p.m. Monday through Sunday. Some flexibility in hours is allowed, but the employee must be available during the "core" work hours and must work 40 hours each week to maintain full-time status.

Benefits: This position includes life and health insurance, Public Employee Retirement Fund, vacation benefits and paid holidays.

Full Job Description Available Upon Request.

Resume Review: February 28, 2021

To Apply:

www.lakecountyparks.com

OR

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