

MINUTES

LAKE COUNTY PARKS AND RECREATION BOARD MEETING

MAY 9, 2024

I. CALL MEETING TO ORDER

Board President, Chris Dilts, called the Lake County Parks and Recreation Board meeting to order at 6:30p.m. in the large conference room of the Lake County Parks Corporate Office, 8411 East Lincoln Highway, Crown Point, Indiana.

II. ROLL CALL

Chief Operating Officer, Chris Landgrave, called the roll and the following Board members were present: Christopher Dilts, John Salzeider, and Julie Jones. Board member David Uzelac was present via phone conference. Board Attorney, Louis Casale, was also in attendance.

Staff members present: Chris Nawracaj, Sasha Mateer, Craig Zandstra, Dyan Leto and Marsha Rodriguez.

Also in attendance was Michael Cade

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MAY 9, 2024 BOARD AGENDA

In a motion by Mr. Salzeider, seconded by Mr. Uzelac, the Board unanimously approved the Board Agenda of May 9, 2024.

V. APPROVAL OF APRIL 11, 2024 BOARD MINUTES

In a motion by Mr. Salzeider, seconded by Ms. Jones. Mr. Dilts asked if there was any discussion. Mr. Dilts reported that one item on page five, stated that there were two donations. The verbiage stated that one donation was accepted, continuing with the second donation being accepted. The wording, "the donation" will be taken out of the minutes replacing with "both donations were accepted." In a motion by Mr. Salzeider, seconded by Ms. Jones. With no discussion, the Board unanimously approved to amend the Board Minutes of April 11, 2024.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Purchasing Resolution

Board Attorney, Mr. Louis Casale, reported that the Resolution is a result from the last meetings Playground Bid. There is a statue that addresses the problem; called the Special Purchase Statue. Under the statue, the Park Board is a special purchasing agency, that has the power to appoint a special purchasing agent, which in this case would be CEO, Mr. Jim Basala. There are certain instances, where special purchases are allowed. One of which the playground bid fits into. The IC-5-22-10-8 which is compatibility of equipment, accessories, and replacement parts. For uniformity purpose, it fits the playground bid perfectly. By appointing Mr. Basala, the agent for the Board, and by going forward with things that fall within this statue, he would be able to secure purchases, subject to Board approval. It covers two purposes, one, it appoints a public purchasing agent and two, it authorizes the purchase of the playground.

Mr. Landgrave reported, that the playground is important to get done. As the current one is not serviceable and needs replacement.

Mr. Salzeider made a motion to approve Resolution #2024-04, Mr. Uzelac seconded the motion. Mr. Dilts asked if there was any discussion. Mr. Uzelac stated that he wanted to thank Mr. Dilts and Board Attorney Mr. Casale for looking into the situation and getting it corrected from the last meeting. With no further discussion the Resolution was approved.

RESOLUTION NUMBER 2024-04

WHEREAS, The Lake County Parks and Recreation Board (hereinafter, the “BOARD”), is a political subdivision of the State of Indiana that qualifies as a Purchasing Agency under Indiana law, and may make special purchases as a provided in IC 5-22-10-1 to IC 5-22-10-20, and may appoint a Purchasing Agent to make such special purchases subject to the BOARD’S approval; and,

WHEREAS, the BOARD hereby appoints its CEO and Secretary, James Basala, as its Purchasing Agent; and,

WHEREAS, the Purchasing Agent shall, pursuant to IC 5-22-10-3, as to each Special Purchase, perform the following duties.

- (a) A Purchasing Agent shall maintain the contract records for a special Purchase in a separate file.
- (b) A Purchasing Agent shall include in the contract file a written determination of the basis for:
 - (1) The Special Purchase and
 - (2) The selection of a particular contractor.
- (c) Notwithstanding any other law, a governmental body shall maintain a record listing all contracts made under maintain a record listing all contracts made under this chapter for a minimum of five (5) years. The record must contain the following information:
 - (1) Each contractor’s name
 - (2) The amount and type of each contract.
 - (3) A description of the supplies purchased under each contract.
- (d) The contract records for a special purchase are subject to audit by the state board of accounts; and

WHEARAS, there presently is a need for the design and construction of a new playground at Lemon Lake Park, the design and cost of which is specified in the documents attached hereto marked Exhibit “A;” and,

WHEREAS, the purchase and construction provided in Exhibit “A” qualifies as a Special Purchase under IC 5-22-10-8 due to compatibility of equipment, accessories, and parts, to which the purchasing Agent hereby certifies.

NOW THEREFORE, it is resolved as follows:

- 1. The CEO and Secretary of the BOARD, James Basala, is hereby appointed and designated to be the Purchasing

Agent of the BOARD.

- 2. The Purchasing Agent shall perform the duties as outlined By statute, and in particular IC 5-22-10-3, as outlined above.
- 3. The BOARD hereby approves the recommendation and Certification of the Purchasing Agent, and hereby awards Miracle Recreation Equipment, company the contract to supply and construct a playground at Lemon Lake Park as provided in the bids and specifications contained in Exhibit "A" for a total cost of \$270,377.00.

RESOLVED by majority/unanimous vote of the BOARD This 9th day of May 2024.

Christopher Dilts, President of the Lake County Parks and Recreation Board

Attest: _____
 James Basala, CEO and Secretary of the Lake County Parks and Recreation Board

B. Permission to Appraise Properties

Mr. Zandstra reported, that he has been in communication for the past few years, with several land owners about their properties. The appraisals at the Oak Savannah Trail/the Grant Street Property. The owner that owns part of the north, and part of the south side properties of the Oak Savannah Trail. The other two parcels which consists of the Curtis Property on Chase Street, the Appleton property on 56th Lane which is on the East side of the park. Voiced at the previous meeting, the McNaughton property, off 85th Ave, in St. John Township, which is at the future Lake Hills site. The Oesterle property off 135th in Hanover Township, which was appraised previously, would like to have an additional one done. The newest property which is the Ford property off 55 in Shelby near the Grand Kankakee Marsh, which is adjacent to the Shelby public access boat launch. There have been appraisers that have given quotes for all of them, total coming close to eighteen thousand dollars. Some of the parcels have been in tax sale, and picking them would be good for flood control. Mr. Landgrave mentioned that having the appraisals done is what helps us get grants. Mr. Salzeider motioned to move to adopt and authorize the appraisals of the properties. Ms. Jones seconded the motion. With no discussion Mr. Dilts called for the vote, and the Board adopted and approved the appraisals.

C. Change Order #1 Deep River Water Park Paving

Mr. Nawracaj reported, that the main lot at Deep River Waterpark has been resurfaced and the change order encompasses the entrance road, leading from the parking lot, to US 30. It is a two-lane road that is thirty years old. The amount to redo the two-lane road will be \$37,204.40. Mr. Uzelac made a motion to adopt and approve the change order. Mr. Salzeider seconded the motion. With no discussion the change order was approved.

D. Change Order #1 Turkey Creek Golf Course Paving

Mr. Nawracaj reported, that the main lot at Turkey Creek Golf Course will be soon paved, the change order encompasses an area of the back lot, making the parking lot larger for busier days. Mr. Landgrave stated, there was an addition third of the parking lot that needed paving. The amount of the change order is \$21,560.00. Mr. Salzeider motioned to adopt and approve the change order. Ms. Jones seconded the motion. With no discussion the change order was

approved.

VIII. ACCEPTANCE OF CLAIMS

Claims to be accepted:

1107 Operating Fund	\$ 293,841.34
1116 Non-Reverting Land Fund	59,463.34
1117 Non-Reverting Operating Fun	42,926.37
4118 Non-Reverting	5,594.00
9450 NLT Grant	1,416.61
4354 Bond	<u>53,883.61</u>
Total:	\$ 457,125.27

Mr. Dilts asked if everyone had a chance to review the claims that are being presented this evening, and if there were any questions or discussion about the claims. Mr. Salzeider made a motion to approve the claims for payment. Ms. Jones seconded the motion. Mr. Dilts asked if there was any discussion on the motion. There being none, Mr. Dilts called for the vote, and the Board voted unanimously to approve the motion as presented.

IX. REPORTS

A. Committee Reports

1. Policy and Personnel/Budget and Finance
None
2. Goals and Objectives/Land Acquisition
None

B. Division Reports

1. Planning and Natural Resources Management

Mr. Craig Zandstra, Division Superintendent, reported to the Board, that the turkey season at the Grand Kankakee Marsh is wrapping up this weekend, expressing that the turkey numbers have been up at the park.

At Gibson Woods, EPA Grant Funds were applied through the Grand Calumet Area of Concern Project. An invitation to apply for seven hundred and twenty-five thousand in grant funds. The grant funds will be in several projects including repaving the parking lot, replacing current, and creating new boardwalks in areas that are seasonally wet. Fence repair, new signs, kiosks, public outreach, transportation assistance for bussing school groups, exhibit renovations and additions for the nature center. There will be a design charette near the park, to allow the public to comment. At Oak Ridge Prairie the C&O Trail was officially opened on April 30th. Several staff members attended along with Indiana Governor Eric Holcomb.

The Little Calumet Conservation Collaborative, with the Dunes Calumet Audubon Nature Conservancy will be having plug plantings. The first one will be May 17th, at the Martin Luther King Wetlands. On May 31st, at the Highland Rookery. On June 5th at the Grant St. Wetlands. Planting between seven thousand to twelve thousand plugs at all the areas.

2. Recreation and Special Facilities

Ms. Mateer, Division Superintendent reported to the Board, that her staff in her division has been fighting the rain this past month. Trying not to fall behind in the mowing, and trail up keep. Both Bellaboo’s and Bukley Homestead have been busy with field trips over the past month. Last weekend Lake Etta was the host of the Wild Ones Native Plant Sale, which in the past has taken place at Gibson Woods, as well as Oak Ridge Prairie. This is the second year that it has been held at Lake Etta with a great turnout.

Upcoming events being held at Buckley Homestead will be their Sheep Shearing Program, a free program taking place from 10am to 4pm. All the buildings will be open, with wool spinning demonstrations. Next weekend on May 18th and 19th, the Voyager Rendezvous will be at the

Grand Kankakee Marsh. The event will be from 10am to 4pm, and will be five dollars per person, it is designed to betray the 18th Century Fur Trading era.

Next weekend as well, on May 19th the Grinders will be facing off against the Blue Island Brewmasters. Admission is free. At Stoney Run, the annual Memorial Services will take place on May 27th at 2:30p.m. It is a great way to honor those who have lost their lives, saving our country.

3. Park Operations

Mr. Nawracaj, Division Superintendent, reported to the Board, that staff at Turkey Creek has had a pretty decent month. Taking advantage of the nice weather, the staff has been cleaning up getting ready for the parking lot project. Making the front area attractive to the customers. Cedar Creek has finally opened, due to the rain that has kept the facility closed. Staff has starting using their point-of-sale system that ties into Turkey Creek as well. The Waterpark is approximately two weeks away from opening. The pools are filled, with the heaters running while hiring and training is still in progress.

4. Administrative Services

Mr. Landgrave, Chief Operating Officer, reported that balances are looking good for this time of year. This is the time of year that we must spend no matter what, to get to the point that we are operating, and bringing in revenue.

X. GENERAL DISCUSSION

XI. ADJOURNMENT

In a motion by Mr. Salzeider, seconded by Ms. Jones the Lake County Parks and Recreation Board meeting adjourned at 7:08 p.m.

Respectfully submitted,

JIM BASALA
Secretary to the Board

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